

VERIFICATION OF ACADEMIC ENGAGEMENT

Purpose

Federal student aid recipients who did not earn any credits in a given semester may complete this form to verify academic engagement, (in at least **one course**) in order to remain eligible for federal aid awarded during the semester in need of clarification.

Instructions

- Student must complete Section 1, 2 and 3
- Submit documentation as instructed in Section 2
- Faculty member must complete Section 4 (only if box A in section 2 has been selected)
- Student must submit the completed form to the Office of Student Financial Aid Services through the "Submit Forms" link found on the front page of the Financial Aid website.

SECTION 1: Student Information		
Last Name	First Name	MI
Student ID	Telephone Number	Cell Phone Number
SECTION 2: Academically Related Activity		
<p>Choose one or more items below and submit the requested documentation:</p> <p><input type="checkbox"/> A. I attended classes and engaged in an academically related activity such as class attendance or research Complete sections 1, 2, 3, 4 and 5</p> <p><input type="checkbox"/> B. I attended classes and have copies of dated, graded assignments Complete sections 1, 2, 3 and 5 and attach a <u>graded assignment</u>, quiz, or exam <u>dated on or after October 29th, 2023.</u></p> <p><input type="checkbox"/> C. I participated in an online discussion related to a course Complete sections 1, 2, 3 and 5 and attach documentation verifying your participation (e.g., Husky CT participation, etc.) <u>dated on or after October 29th, 2023.</u></p> <p><input type="checkbox"/> D. I participated in an Education Abroad program Attach any of the above documentation verifying your participation and complete sections 1, 2, 3 and 5. If you are currently attending your Education Abroad program, select option "A" above and also complete section 4</p> <p><input type="checkbox"/> E. One or more of my grades have been updated since receipt of the Academic Engagement letter Complete sections 1, 2, and 5</p>		
SECTION 3: Indicate Course Information (for the course you are providing verification information for)		
<p>Course Name: _____</p> <p>Term: (Circle one): Fall / Spring / Summer Year: _____</p>		
SECTION 4: Faculty Verification of Academic Engagement		
<p>Please check <u>one</u> of the following:</p> <p><input type="checkbox"/> The student attended class throughout the entire semester.</p> <p><input type="checkbox"/> The student was engaged in an academic related activity (such as research) throughout the entire semester.</p> <p><input type="checkbox"/> The student ceased attendance at some point during the semester. Last known date of attendance: _____</p>		
_____ Faculty Printed Name	_____ Faculty Signature (cannot be typed)	_____ Date
SECTION 5: Certification		
<p><i>I confirm that I was engaged in an academic related activity during the semester indicated.</i></p>		
_____ Student Signature (must be in ink)	_____ Date	