

## PARENT LOAN ADJUSTMENT REQUEST

(ONLY COMPLETED BY THE BORROWING PARENT)

University of Connecticut  
Office of Student Financial Aid Services  
233 Glenbrook Road Unit 4116  
Storrs, CT 06269-4116

**Upload Completed Form To:**  
<https://financialaid.uconn.edu/guidelines>

**Phone:** (860) 486-1111  
**E-mail:** [onestop@uconn.edu](mailto:onestop@uconn.edu)  
**Website:** <http://financialaid.uconn.edu>

### Instructions

Borrowing Parent Only:

- If the borrowing parent wants to reallocate among the fall/spring semesters, reduce or decline their Loan for the current academic year, they must complete this form.
- *The Office of Student Financial Aid Services may request additional documentation to process requests.*
- Previously issued refunds must be returned to the *Office of the Bursar* in the event the loan(s) are reallocated or reduced.
- The preferred way to submit this form is through our [Secure File Upload](#).

**IMPORTANT:** To avoid **owing a balance** to the University, the Office of Student Financial Aid Services recommends reviewing the University Fee Bill before deciding to change any loan(s). All balances owed must be paid in full by the published due date(s). Consult with the Office of the Bursar for any questions concerning the fee bill. If a refund is due, the Office of the Bursar will be unable to issue these funds until this form has been fully processed.

| SECTION 1: Student Information   |   |   |   |
|--|---|---|---|
| Last Name  | First Name                              | MI  |   |
| Student ID   | Telephone Number                        | Cell Phone Number                         |   |
| SECTION 2: Parent (Borrower) Information   |   |   |   |
| Last Name  | First Name                              | MI  |   |
| Address (street, city, state, zip code)  | Daytime Telephone Number                | E-mail Address                            |   |
| SECTION 3: Academic Year   |   |   |   |
| Academic Year: _____ (ex. 2023-2024)   |   |   |   |
| SECTION 4: Loan(s) – To Be Adjusted (as shown on the fee bill)   |   |   |   |
| Loan Type  | Amount* Applied to <u>Fall</u> Fee Bill | Amount* Applied to <u>Spring</u> Fee Bill | Amount* Applied to <u>Summer</u> Fee Bill |
| Parent Loan  | \$                                      | \$  | \$  |
| Parent Loan 2  | \$                                      | \$  | \$  |
| <i>*The amount required to be repaid will be greater than the amount on the fee bill due to <a href="#">lender fees</a>.</i> |   |   |   |
| SECTION 5: Borrower Certification  |   |   |   |
| <i>I certify that the above information is true and complete.</i>  |   |   |   |
| _____  |   | _____                                     |   |
| Borrowing Parent's Signature (required)  |   | Date                                      |   |

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(Rev 11/2023)