

Policy on Summer Scholarships, Fellowships, and Awards During Periods of Non-Enrollment

Departments issuing scholarships, fellowships, or other student awards for the summer term, when the student is *not* enrolled in courses, must adhere to the following guidelines:

Eligible Uses of Summer Awards (for Non-Enrolled Students)

1. *Emergency Expenses*

Awards may be provided to assist students facing immediate financial hardship or crisis situations that require direct financial support.

2. *Enrichment Activities*

Awards may be used to support academic or professional development opportunities, such as conferences, trainings, or internships that are *not* tied to UConn student labor or work-study.

3. *Research (Fellowships only)*

Awards may be used to support research for students, including independent or collaborative projects that contribute to academic or professional goals. This can include costs related to travel, materials, data collection, or time dedicated to focused research activity and presenting on that research.

Important Scholarship Notes

- All scholarship disbursement requests must include supporting documentation that clearly outlines the related activity or emergency expenses.
- If scholarships are awarded after Fall fee bills have been generated, the funds will automatically apply to Fall charges. To prevent this and ensure a refund to the student, an item type configured to bypass the fee bill must be used for Summer scholarships awarded in June, after Fall fee bills are out. Please see instructions on the [Scholarship Setup Request](#). Scholarship names under this format would include an “NC” at the end. (OSFAS Fund NC as an example).

Award Treatment During Non-Enrollment

- Summer awards issued during periods of non-enrollment must be applied to the students' next term of active enrollment, typically the upcoming Fall semester.
 - If the student is only on Leave of Absence (LOA) for Fall, the award would be applied to the Spring term.

- If the student is on LOA for the full academic year, the award must be applied to their most recent term of enrollment.
- These awards are considered financial assistance for the applicable term and must be included in the student's Cost of Attendance (COA).
 - If the total financial aid exceeds the COA, other aid may need to be adjusted. See award sequencing order
- For students who graduate in the Spring, any summer award must also be applied to the Spring term, unless they are an incoming Graduate student.

Enrollment Requirement for Educational Expenses

- Scholarships or fellowships intended to cover educational expenses at UConn (e.g., tuition, fees, books) require that the student be enrolled in the term for which the award is issued.
 - *Note: Participation in Study Abroad programs qualify as enrollment.*
- If the student is not enrolled in the designated term, the disbursement request will be returned to the department for revision.
 - The department must update the award term to match the student's actual enrollment term.